

St. Augustine's Parish Church

9 Lyttelton Road,

Edgbaston,

Birmingham B16 9JN

Tel.: 0121 454 8242

Church Hall Booking Form

Name:.....

Address:.....

.....

.....

Name of Organisation.....

Purpose of Booking:.....

Requirements (please tick, as appropriate):

Main Room.....Small Room.....Kitchen.....

Date Required:.....Time (from/to).....

For regular hiring, please indicate frequency.

I, the undersigned, undertake to abide by the conditions of hire, listed overleaf and to replace or restore any breakage or damage to the property during our occupation.

Signed.....

Hire Fee £35 for the first hour, plus £10 per additional hour or part thereof.

Total £.....(cheques payable to St. Augustine's P.C.C.)

To be paid to the Parish Office within 7 days of the Hiring

Please sign one copy and return it to the Parish Office

St Augustine's Parish

Terms and Conditions for Letting the Parish Rooms

1. The person signing and the organisation, if any, shall be deemed to be the hirer.
2. The rooms are only to be used for the purpose specified and not for private gain.
3. The booking is for the time specified and the rooms must be vacated by 23.00 hrs.
4. The premises are to be left in a clean and tidy state. Dustbin bags should be left by the dustbins, where practicable or in the kitchen.
5. The Hirer is responsible for any accidents and theft or damage to private property.
6. No smoking is permitted anywhere on the premises.
7. No illegal drugs are to be consumed on the premises.